*Dear WGA Member,*

***Voting for Board of Directors***

*A Nominating Committee has been appointed by the current Board of Directors of the WGA to procure a slate of candidates for the 2025 election of the WGA Board of Directors and to oversee the electoral process.*

***What’s Available***

*There are three WGA Board positions that will be open for election this year.  If you are interested in serving, you may nominate yourself for either of the two Director positions or the President position by writing or emailing one of the women on the nominating committee. If you would like to nominate a WGA member (with her permission), please inform any member of the Nominating Committee via email. The deadline for the submission of candidates is September 2nd,and it must be communicated in writing using the application form provided by the nominating committee.*

***How to Vote***

*Once nominations are closed, each member of the WGA will receive an email with the candidate names and their biographies. An email with the link to the voting tool will be sent to the membership on* ***September 8th*** *and ballots will be available in the Pro Shop for those who prefer to vote manually. The electronic vote or in-person ballot to the Pro Shop must be returned by* ***September 22nd.*** *No ballots will be accepted after this date.  Votes**will be tabulated by the Nominating Committee and results will be announced at the WGA Fall Dinner on Friday,* ***October 3rd.***

***WGA Appreciates Your Vote***

*The election requires a quorum of membership (50% +1) and the nominating committee encourages all members of the WGA to submit their vote for the election to be valid and to meet all By-Law requirements.*

***Responsibilities of the Elected Officers***

*The attached links describe the WGA Board positions and their term of office.*

*We, the Nominating Committee, are appointed to assist all WGA members with any questions regarding the 2025 elections. Please do not hesitate to contact any member of the committee for assistance.*

*Respectfully,*

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***Open Positions and descriptions follow this page.***

***President****:****2-year term***

*The President has leadership and supervision over the affairs of the WGA.  She shall preside at all meetings of the association and, as requested by the Club, represent the WGA at meetings of the Board of Governors of River Creek Club and serve as co-chair of the RCC Golf Committee. She shall be an ex officio member of all committees.  She is the main liaison to the WGA membership regarding any club or WGA policies or changes that effect tournament schedules and competitive play. She shall call special meetings, as she deems necessary and keep the Vice President that will be appointed at her discretion informed of all operations of the WGA so that the Vice President may perform the duties in the event of absence or assume that office in the event of a vacancy.  She will serve a two-year term commencing in the odd numbered years.*

***Co-Chair Tournaments: 2-year term***

*The Tournament Co-Chairs shall conduct the business of the WGA in conformity with the purpose of the WGA and shall be responsible for proposing plans for the consideration of the WGA at the regular meetings. It shall review the treasurer’s proposed budget for the year and control of funds as are necessary to ensure their safekeeping and complete accounting.  They will attend all meetings and participate in decisions of the Board. From the four (4) directors, the Board of Directors shall elect a vice-president, treasurer and secretary each to serve a one-year term in their respective positions. The four (4) directors shall be elected to two-year terms, where two (2) directors are elected in even-numbered years and the two (2) in odd-numbered years*

*Key responsibilities:*

* *This position works closely with the other Tournament Co-Chair to develop a schedule of both tournament and non tournament activities, clinics, etc. Develop a tournament schedule and identify suitable formats (e.g., stroke play, scramble).*
* *Working along side the Pro shop managing player registrations, develop pairings and tee times, and communicate relevant information to participants.*
* *Recruit and manage volunteers to assist with various tasks throughout the tournament.*

***Treasurer: 2-year term***

*Key responsibilities*

* + *Overseeing day-to-day financial operations, including banking, receipts, and disbursements.*
	+ *Preparing financial statements, such as balance sheets, cash flow statements, and income statements.*
	+ *Presenting financial reports to the board of directors including monthly income and expenditures, checking account balance and identifying financial risks.*
	+ *Ensuring accurate accounting for each tournament including club charges, cash charges and petty cash is available and accounted for all tournament payouts.*